

Skyward Family Access Quick Reference

<p>Login Page: LISD Home Page (www.lisd.net) >> Skyward Icon >> Family Access Login Page</p> <p>Account Preferences: After login, select My Account to change your username, password, language preference, notification preferences or contact information.</p>	<p>Next year students: Parent accounts will not activate until the start of the next school year.</p> <p>Skyward Mobile App Search your APP Store for “Skyward”</p> <p>NOTE: Online forms can NOT be completed in the mobile app.</p>
<p>My Username:</p>	<p>My Password:</p>
<p>Forgot your password?</p> <ol style="list-style-type: none"> 1. On the login page, select: Forgot your Login/Password. 2. Enter your email address or your username. 3. An email will be sent (Check your SPAM folder) with a reset link and the username. 	<p>Need Help?</p> <ol style="list-style-type: none"> 1. On the Login Page, select the link in the announcement section: LISD Family Access FAQ & Support. 2. Search the FAQ articles or choose: Submit a Ticket. 3. LISD staff will respond to your request within 24 hours on school days.
<p>Forms</p> <p>Each year Parents need to review and or fill out forms online for their students. NOTE: Students are automatically enrolled from year to year, this does not enroll the student!</p> <ol style="list-style-type: none"> 1. Log in and choose the Forms Packet link. 2. Follow the instructions to complete each form and mark each completed. 3. On the final step, make sure that all forms are marked completed and submit them to the district. 4. To edit a form, return to the forms, open them up and remove the completion check mark to edit the form. 5. If changes have been made after submission, please mark the form completed and resubmit the forms packet to the district 	<p>Grades</p> <ol style="list-style-type: none"> 1. Log into Family Access. 2. From the menu, select: Gradebook. 3. The screen will take a moment to display. You can set Display Options next to the student name. 4. To see details of a grade (assignment scores) click on the Blue Grade. 5. There is a document explaining the term codes at the top of the grades located in the District Links at the top of the page. <p>Report Cards- Receive Paper Copies</p> <p>LISD provides an option to receive report cards through Family Access or in Paper.</p> <ol style="list-style-type: none"> 1. Choose: Student Info. 2. In the upper right hand corner of that screen choose: Request Changes for... 3. Select: Family Information. 4. Select your preference and save.
<p>Enrolling a New Student for your Family</p> <ol style="list-style-type: none"> 1. Log in and Select: New Student Online Enrollment. 2. Fill out the application and submit to the district. <p>NOTE: The address and other family information pulls from our existing records, If it is incorrect, please contact the campus.</p>	<p>Accessing Report Cards / Transcripts in Family Access</p> <ol style="list-style-type: none"> 1. Log in and select: Portfolio 2. Choose the report and a PDF file will generate. It may prompt you to electronically sign for the document. 3. View and or print the resulting PDF file.